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Standard Bidding Document for Inviting the quotations from the Agencies by KRRDA for fixing the base price for hiring the vehicles to be procured on outsource basis by the divisions of KRRDA through tendering process.

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KARNATAKA RURAL ROAD DEVELOPMENT AGENCY

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No. KRRDA/ TA-02/JE-01 / 2021-22/

Dt: 09-12-2021

Letter of Invitation (LOI)

Subject: Inviting the quotations from the Agencies by KRRDA for fixing the base price of the vehicles to be procured on outsource basis by the divisions of KRRDA through tendering process.

INTRODUCTION

This LOI has reference to the proceedings (Subject No.8) of the 18th Executive Committee Meeting (KRRDA/Tech/08/18th Executive Committee meeting/2021-22/3601 DATED: 19-11-2021).

The intention of calling this tender is to fix basic price for outsourcing/hiring of vehicles to all the divisions and sub-divisions of KRRDA who (divisions of Karnataka) in turn shall invite tenders from travel Agencies to hire vehicles with the base price as the reference for upper limit.

SECTION 1

LIST OF IMPORTANT DATES

e-procurement

NOTICE INVITING TENDERS

SECTION 1

List of Important Dates of Bids for Inviting the quotations from the Agencies by KRRDA for fixing the base price of the vehicles to be procured on outsource basis by the divisions of KRRDA through tendering process.

1	Date of Issue of Notice Inviting Bid	17-12-2021
2	Period of availability Of Bidding Documents on website	17-12-2021 to 31-12-2021
3	Krrda.in	
4	Time, Date and Place of Pre-bid Meeting	21-12-2021 @11.00 hours onwards
5	Deadline for Receiving Bids	05-01-2022 @ 12.00 hours
6	Opening of Bids	07-01-2022 @ 11.00 hours onwards or any other convenient date

Chief Operating Officer
KRRDA, Bengaluru

SECTION 2

GENERAL INSTRUCTIONS

- 1) Interested Firms / Agencies are invited to submit the hire price in the format given in the document for fixing the base price of vehicles to be procured on outsource basis to divisions and sub-divisions of KRRDA through out the State of Karnataka.
- 2) Submission of price includes supplying of **AC** and **Non AC** diesel vehicles along with driver under sedan category for models later than 2017 (not older than 5 years).
- 3) Hiring period of the vehicle is for minimum one/two years which is extendable on mutual agreement.
- 4) The price quote for the vehicle shall be inclusive of fuel, maintenance, repairs, Insurance Charges, Drivers salary, income tax, GST, provident fund, ESI, drivers bata, etc.,
- 5) The driver should work on Sundays or holidays if required and as per the instructions of officer in charge.
- 6) Quotations with unrealistic rates are liable for rejection.
- 7) Submission of price shall be in two categories i.e

1. Plain Area -Bagalkot, Bangalore (R), Bangalore (U), Belgaum, Gokak, Bellary, Bidar, Bijapur, C.R.Nagar, Davanagere, Dharwad, Gadag, Gulbarga, Haveri, Kolar, Koppal, Mandya, Mysore, Raichur, Shimoga, Tumkur, Sira, Ramanagara, Chickaballapur, Yadgir, Chitradurga

2. Hilly/Coastal/Malnad Area - D.Kannada, Udupi, U.Kannada, Chickmagaluru, Kodagu, Hassan.

SECTION 3

2. DOCUMENTS:-

2.1. The complete Tender documents consist of :

- a) LOI
- b) Annexure-I : Terms of Reference (TOR)
- c) Annexure-II : Format of Financial Bid.

SECTION 4

3. Financial Proposal :

3.1 The proposals shall be submitted (format in section 7) for hiring of vehicle on Monthly basis for a distance of 3500 Kms per Month for divisions and 3000 Kms per Month for sub-divisions, for both AC & Non AC vehicles separately.

3.2 Financial proposal shall be inclusive of fuel, maintenance, repairs, Insurance Charges, Drivers salary, income tax, GST, provident fund, ESI, drivers bata, etc.,

3.3 Submission of Proposals through manually at the following address:

a) Chief Operating Officer

Karnataka Rural Road Development Agency,

III Floor, Grameenabhivrudhi Bavan,

Anand Rao Circle, Bangalore-560 009

OR

b) At the nearest Project Division

3.4 For any doubts/clarification, contact the following person-

H. S. Shankar- 9844540770

SECTION 5

4. Evaluation of Proposals

The proposals will be evaluated for arriving at the base price for hiring the vehicles to be procured on outsource basis by the divisions of KRRDA through tendering process.

SECTION 6

ANNEXURE-I

TERMS OF REFERENCE (TOR)

Inviting the quotations from the Agencies by KRRDA for fixing the base price for hiring the vehicles to be procured on outsource basis by the divisions of KRRDA through tendering process.

A. SCOPE OF WORK :-

The intention of calling this quotation is to fix basic price for hiring the vehicles to be procured on outsource basis by the divisions of KRRDA who in turn shall invite tenders from travel Agencies to hire vehicles keeping this basic price as the maximum price.

B. PERIOD / DURATION

Period of hiring of vehicle shall be approximately one/two years and extendable with mutual consent.

C. DOCUMENTS : The Agency shall submit the, documents i.e.

- (1) IT returns details
- (2) Registration Certificate for Travel Agencies
- (3) GST registration copy
- (4) Format of the financial proposal as in Section-7 (schedule-B) to be filled as mentioned in LOI

D. JURISDICTION AND SCOPE OF LOI

This quotation has been called from the eligible Agencies across the State of Karnataka.

SECTION 7

Annexure-II (A)

SCHEDULE -B

FORMAT OF THE FINANCIAL PROPOSAL

SI · N o.	Description	Rate for A/C Vehicles 3500 km per month (Rs)		Rate for Non A/C Vehicles 3500 km per month (Rs)		Rate for A/C Vehicles 3000 km per month (Rs)		Rate for Non A/C Vehicles 3000 km per month (Rs)	
		Plain Area							
		In Figures	In words	In Figures	In words	In Figures	In words	In Figures	In words
1	Fuel price								
2	Maintenance cost								
3	Repair								
4	Insurance Charges								
5	Drivers salary								
6	Provident fund								
7	ESI								
8	Drivers bata								
9	Others specify								
	Total								

Authorized signatory

(Name and Signature)

Name and stamp of the Agency

SECTION 7

Annexure-II (B)

SCHEDULE -B

FORMAT OF THE FINANCIAL PROPOSAL

SI · N o.	Description	Rate for A/C Vehicles 3500 km per month (Rs)		Rate for Non A/C Vehicles 3500 km per month (Rs)		Rate for A/C Vehicles 3000 km per month (Rs)		Rate for Non A/C Vehicles 3000 km per month (Rs)	
		Hilly/Coastal/Malnad Area							
		In Figures	In words	In Figures	In words	In Figures	In words	In Figures	In words
1	Fuel price								
2	Maintenance cost								
3	Repair								
4	Insurance Charges								
5	Drivers salary								
6	Provident fund								
7	ESI								
8	Drivers bata								
9	Others specify								
	Total								

Authorized signatory

(Name and Signature)

Name and stamp of the Agency